



AGENDA

TOWN OF NAGS HEAD BOARD OF COMMISSIONERS
NAGS HEAD MUNICIPAL COMPLEX – BOARD ROOM

WEDNESDAY, MAY 7, 2025; 9:00 AM

REGULAR SESSION

A. CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

B. ADOPTION OF AGENDA

C. RECOGNITION

1. NEW EMPLOYEE – Deputy Town Clerk/Admin. Assistant Kathryn Anzalone - April 4, 2025

PRESENTATION – Administrative Officers Management Program (AOMP) Graduation - Lt. Steven Anderson

PROCLAMATION – National Police Officer's Week - May 11 – 17, 2025

PROCLAMATION – National Public Works Week - May 18 – 24, 2025

D. PUBLIC COMMENT

E. CONSENT AGENDA

1. Consideration of Budget Amendment #13 to FY 24/25 Budget
2. Consideration of Tax Adjustment Report
3. Approval of Minutes
4. Consideration of Fourth Amendment to New Cingular Wireless (AT&T) Lease Agreement for Space on South Nags Head Water Tank.
5. Request Approval of McKim & Creed and Moffatt & Nichol Proposals to Conduct Annual Beach Monitoring Surveys and Analysis and associated Capital Project Ordinance Amendment.
6. Request for Public Hearing to Consider Citizen Comments on the Town Manager's Proposed Operating Budget for July 1, 2025 – June 30, 2026, Proposed CIP Requests for FY 25/26 through FY 29/30, and Updated Consolidated Fee Schedule
7. Request for Public Hearing for a Zoning Map Amendment for a Portion of the Nags Head Municipal Complex Property (5401 S Croatan Highway - Parcel #026404000) from R-3 (High-Density Residential) to SPD-C (Village) Institutional
8. Request for Public Hearing for a Zoning Text Amendment to the UDO - Section 9.36, Table of Uses and Activities for the SPD-C District, to Modify the List of Accessory Uses in Conjunction with the "Municipal Building" use within the Village Institutional Zoning Classification

F. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE PLANNING AND DEVELOPMENT DIRECTOR

1. Update from Planning Director

2. Update on On-Site Wastewater Loan - Establishment of Zero Percent Interest Septic Loan Program
3. Presentation on House Elevations/Acquisitions through the Hazard Mitigation Grant Program (HMGP)
 - Consideration of Participation in the State-Centric Program

G. NEW BUSINESS

1. Committee Reports
2. Consideration of Appointments/Reappointments to Boards/Committees
 - Board of Adjustment
 - Arts and Culture Committee

H. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY

1. Request for Closed Session to Confer with the Board of Commissioners re: a Matter of Attorney/Client Privilege and to Preserve that Privilege Regarding 309 W Soundside Rd BOA Appeal Pursuant to GS 143-318.11(a)(3)

I. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER

1. Presentation of Town Manager's Recommended Budget for July 1, 2025 – June 30, 2026, the Proposed Capital Improvement Program Requests for FY 25/26 through FY 29/30, and Updated Consolidated Fee Schedule
2. Consideration of No-Cost Lease for the Use of 105 W Seachase Drive

J. BOARD OF COMMISSIONERS AGENDA

K. MAYOR'S AGENDA

1. Consideration of Resolution Recognizing the Significance of Jockey's Ridge State Park and Honoring Its 50th Anniversary Celebration
2. Discussion of Legislative Correspondence re:Opposition to HB 765 and Similar Legislation to Strip Municipalities of Planning and Zoning Authority

L. CLOSED SESSIONS

1. Mayor Cahoon – Request for Closed Session to Consider Applications for the Nags Head Lightkeeper and Nags Header Awards Pursuant to GS 143-318.11(a)(2)
2. Request for a Closed Session to Consider a Personnel Matter Pursuant to 143-318.11(a)(6)

M. OTHER BUSINESS

N. ADJOURNMENT/RECESS TO FY 25/26 BUDGET WORKSHOP ON MAY 21, 2025