



TOWN OF NAGS HEAD

AGENDA

TOWN OF NAGS HEAD BOARD OF COMMISSIONERS NAGS HEAD MUNICIPAL COMPLEX - BOARD ROOM WEDNESDAY, JANUARY 6, 2021; 9:00 AM

In light of the increasing COVID-19 numbers and in order to maintain the safety of Town residents, the Board of Commissioners, and Town staff, the Board meeting scheduled for 9:00 a.m. on Wednesday, January 6, 2021 will be conducted electronically and can be accessed by the public via the Zoom platform. The public should adhere to local and state health guidelines – it is suggested that you not attend this meeting in person.

In order to view and listen to the Board meeting remotely, please register here:

https://nagsheadnc.zoom.us/webinar/register/WN_Go5kMqLIRq-varX9yno5-Q

Please email your comments for the Public Comment portion or for the Public Hearings here:

publiccomment010621@nagsheadnc.gov

*(Emailed comments will also be accepted during the Board meeting until the end of the Public Comment portion of the meeting **AND** up to 24 hours after each Public Hearing is concluded for comments related to any of the Public Hearings) - Comments should include your name and address and should be limited to five minutes when read aloud.*

If you would like to participate in any of the Public Hearings, please contact Carolyn F Morris

at carolyn.morris@nagsheadnc.gov or at 252-449-2009 until 9 am on January 6, 2021

(The town will provide a means to participate in the meeting remotely using video conferencing software)

A. CALL TO ORDER / MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

B. ADOPTION OF AGENDA

C. RECOGNITION

1. RECOGNITION

FIFTEEN YEARS - Firefighter/EMT Richard Gibbons - October 24, 2005

FIFTEEN YEARS - Sanitation Equipment Operator Tony Windham - December 19, 2005

FIVE YEARS - Sanitation Equipment Operator Deronte White - December 7, 2015

FIVE YEARS - Water Billing Customer Service Brittany Phillips - December 7, 2015

D. PRESENTATIONS

1. PRESENTATIONS

Presentations at the January 6th Board meeting are via the Zoom platform as follows:

1. Presentation by National Park Service Superintendent David Hallac - Beach

Nourishment

Time Specific 9:15 a.m.

2. Presentation by Dare County Manager/Attorney Bobby Outten - Beach
Nourishment

Time Specific 9:35 a.m.

3. Annual Town Audit

- Presentation by Town Auditor Lisa Murphy of Johnson, Mizelle, Straub and
Murphy

- Annual Town Audit

- Presentation by Town Finance Director Amy Miller - Annual PAFR Report

Attached please find the Comprehensive Annual Financial Report.

Documents:

[1 D PRESENTATION AUDIT FINANCIAL REPORT.PDF](#)

E. PUBLIC COMMENT

F. CONSENT AGENDA

1. Consideration Of Budget Adjustment #8 To FY 20/21 Budget

Documents:

[1 F1 BUDGET ADJ TO FY 20-21 SUMMARY.PDF](#)

[1 F1 BUDGET ADJ TM CONTRACT.PDF](#)

2. Consideration Of Tax Adjustment Report

Documents:

[1 F2 TAX ADJUST REPORT SUMMARY.PDF](#)

[1 F2 TAX ADJUST RPT TOWN-WIDE FROM NOV.PDF](#)

[1 F2 TAX ADJUST RPT MSD FROM NOV.PDF](#)

[1 F2 TAX ADJUST RPT TOWN-WIDE FROM DEC.PDF](#)

[1 F2 TAX ADJUST RPT MSD FROM DEC.PDF](#)

3. Approval Of Minutes

Documents:

[1 F3 MINUTES SUMMARY.PDF](#)

[1 F3 MINUTES SEP 23-25 2020 BOC RETREAT MINS.PDF](#)

[1 F3 MINUTES SEP 23-25 2020 BOC RETREAT VISION 2025 - ADDEN A.PDF](#)

[1 F3 MINUTES SEP 23-25 2020 BOC RETREAT STRATEGIC PUBLIC - ADDEN
B.PDF](#)

[1 F3 MINUTES DEC 2 2020 BOC MINS.PDF](#)

[1 F3 MINUTES DEC 16 2020 MID-MONTH MINS.PDF](#)

4. Consideration Of Direct Electronic Payment Delivery Agreement

Documents:

[1 F4 ELECTRONIC PAYMENT SUMMARY.PDF](#)

[1 F4 ELECTRONIC PAYMENT CONTRACT.PDF](#)

5. Consideration Of Emergency Paid Sick Leave (EPSL) Policy

Documents:

[1 F5 COVID EPSL EXT SUMMARY.PDF](#)
[1 F5 COVID EPSL EXT MEMO.PDF](#)

6. Ratification Of Designation Of Applicant's Agent

Documents:

[1 F6 DESIG OF APPLICANT AGENT SUMMARY.PDF](#)
[1 F6 DESIG OF APPLICANT AGENT RES.PDF](#)

G. PUBLIC HEARINGS

1. Public Hearing To Consider A Text Amendment To The Unified Development Ordinance pertaining to the reduction of the side yard setbacks for corner lots abutting unimproved rights-of-way

Documents:

[1 G1 PH CORNER LOT SETBACKS SUMMARY.PDF](#)
[1 G1 PH SIDE YARD SETBACKS PN.PDF](#)
[1 G1 PH CORNER LOT SETBACKS MEMO ORD ATTACH.PDF](#)

2. Public Hearing To Consider Text Amendments To The Unified Development Ordinance pertaining to uses allowed within the C-3, Commercial Services and C-2, General Commercial Zoning Districts, the "Furniture Store" and "Furniture Showroom" uses, the "Warehousing & Storage Facilities" use and storage as an accessory to these uses

Documents:

[1 G2 PH FURNITURE STORE SUMMARY.PDF](#)
[1 G2 PH FURNITURE STORE PN.PDF](#)
[1 G2 PH FURNITURE STORE MEMO.PDF](#)
[1 G2 PH FURNITURE STORE ORD.PDF](#)

H. REPORTS AND RECOMMENDATIONS FROM THE PLANNING BOARD AND THE PLANNING AND DEVELOPMENT DIRECTOR

1. Update From Planning Director
 - Consider VW Settlement Phase 1 - Level 2 Charge Program
 - Review and Discuss Options to Allow Flexible/Temporary Outdoor Dining

Documents:

[1 H1 PD DIRECTOR REPORT SUMMARY.PDF](#)
[1 H1 PD REPORT MEMO.PDF](#)
[1 H1 PD DIRECTOR MONTHLY REPORT.PDF](#)
[1 H1 PD DIRECTOR REPORT BUD ADJ CHARGER.PDF](#)

I. OLD BUSINESS TABLED FROM PREVIOUS MEETINGS

1. From Dec 2nd Board Meeting
 - Discuss and consider Request for Public Hearing to consider text amendments to the

Unified Development Ordinance pertaining to nonconforming hotels and accessory uses in association with preexisting fishing piers

Documents:

[1 I1 NONCONFORMING HOTELS SUMMARY.PDF](#)
[1 I1 NONCONFORMING HOTELS MEMO.PDF](#)

2. From Dec 16th Board Meeting
Update on street maintenance plan/repair work

Documents:

[1 I2 STREET MAINTENANCE SUMMARY.PDF](#)
[1 I2 STREET MAINTENANCE ATTACHMENTS.PDF](#)

J. NEW BUSINESS

1. Committee Reports

Documents:

[1 J1 COMMITTEE REPORTS SUMMARY.PDF](#)

2. Consideration Of Appointment(S) To Board Of Adjustment
 - Consideration of appointment to fill existing term of Jack Cooper
 - Consideration of annual Chair/Vice-Chair appointments

Documents:

[1 J2 BOA APPOINTMENTS SUMMARY.PDF](#)
[1 J2 BOA APPOINT CURRENT CHART-BOA.PDF](#)
[1 J2 BOA APPOINT CANDIDATE CHART-BOA.PDF](#)

3. Discussion Of Salary Study Scope

Documents:

[1 J3 SALARY STUDY SCOPE SUMMARY.PDF](#)
[1 J3 SALARY STUDY SCOPE DOCUMENTS.PDF](#)

K. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN ATTORNEY

L. ITEMS REFERRED TO AND PRESENTATIONS FROM TOWN MANAGER

1. Consideration Of Setting Dates For:
 - Beach Nourishment Funding Workshop
 - Budget Priorities
 - CIP/Budget Workshops

Documents:

[1 L1 TM DATES FOR FUNDING WORKSHOPS SUMMARY.PDF](#)
[1 L1 TM DATES CIP-BUDGET SCHEDULE.PDF](#)

2. Review Of Public Works Facilities Master Plan Scope Of Work
Time Specific 11 a.m.

Documents:

[1 L2 TM PW MASTER PLAN SCOPE SUMMARY.PDF](#)
[1 L2 TM PW MASTER PLAN SCOPE.PDF](#)

3. Position Request For Sanitation Division

Documents:

[1 L3 TM SANITATION POSITION SUMMARY.PDF](#)
[1 L3 TM SANITATION POSITION BUD ADJ.PDF](#)

4. Update On Signage

Documents:

[1 L4 TM SIGNAGE UPDATE SUMMARY.PDF](#)
[1 L4 TM SIGNAGE BUDGET AMENDMENT.PDF](#)

M. BOARD OF COMMISSIONERS AGENDA

N. MAYOR'S AGENDA

1. Future Town Envision

Documents:

[1 N1 MAYOR ENVISION THE TOWN SUMMARY.PDF](#)

2. Consideration Of Letters Of Support For NC DEQ Secretary Regan As EPA Director

Documents:

[1 N2 MAYOR LETTERS OF SUPPORT SUMMARY.PDF](#)
[1 N2 MAYOR DIGITAL TOOLKIT CLIMATE.PDF](#)
[1 N2 MAYOR REGAN LTR OF SUPPORT BURR.PDF](#)
[1 N2 MAYOR REGAN LTR OF SUPPORT TILLIS.PDF](#)

O. OTHER BUSINESS

P. FULL AGENDA In .PDF Format With Bookmarks

Documents:

[21-JAN-06-FINAL BOOKMARKED AGENDA.PDF](#)

Q. ADJOURNMENT

5401 S. Croatan Hwy, Nags Head, NC 27959
252-441-5508